



Is it School Sponsored or Supported?

An LEA or School **authorized** activity, camp, class, club, clinic, fundraising event, program or other event.

OR

Is it **managed** or supervised by an LEA, public school, or an employee of an LEA or public school? Unless specifically and strictly authorized as a non-curricular club. (see 53G-7-705)

OR

Uses more than inconsequentially the LEA or School's **facilities, equipment**, or other school **resources**.

OR

Supported or subsidized more than inconsequentially , by **public funds**, including a public school's activity funds or minimum school program dollars.

(see R277-407-2(11))



Maybe

- Other Indicators of School Sponsored or Supported**
- Free advertising
 - Use of the school name
 - LEA/School is handling the funds
 - Use of school records to contact students
 - Teachers or coaches using their position to promote the activity or program to students
- (see R277-113)

- School Sponsored**
- 1) All revenue and expenditures follow LEA policies and are accounted for by the LEA, school or foundation. (see R277-113)
 - 2) Risk management of LEA applies. (see R37-1)
 - 3) School fees and fee waiver rules apply. (see R277-407)
 - 4) Transportation may be the responsibility of the LEA or school. (see R277-600)
 - 5) Records of activities including parental notifications should be retained if LEA students are involved. (see R277-113-7(4))
 - 6) All donations from individuals, groups, or other organizations will follow the LEA gift and donating policy. (see R277-113, R277-407-7)

- Not School Sponsored**
(arms length transactions)
- 1) Use of the LEA Equipment or facilities shall be managed through a facilities use written agreement, or a contract as established by LEA policy.
 - 2) Revenues and expenditures from non-school sponsored events may not be commingled with public funds.
 - 3) Employee participations in the activity shall be separate and distinguishable from the employee's public employment. An employee disclosure statement should be signed if LEA employees are involved. (see R277-107-3 and R277-107-6)
 - 4) Records of activities including parental notifications should be retained if LEA students are involved. (see R277-113-7(4))
 - 5) All donations from individuals, groups, or other organizations will follow the LEA gift and donating policy. (see R277-113 & R277-407-7)